

Patient Payment Solutions, LLC  
1130 W. Dimond Blvd. Suite D  
Anchorage, AK 99515  
(800) 501-3897      *info@ppscollect.com*

### **Service Terms and Conditions Agreement**

Client certifies they are authorized to enter into and agrees to the following service terms and conditions Agreement in their entirety between Client and Patient Payment Solutions, LLC, hereafter referred to as PPS.

PPS offers multiple financial software service solutions for healthcare providers and patients. Unless otherwise requested specifically, Client will automatically be signed up for Prefunding and Direct Pay only and must request to be signed up for Auto-debit plans.

Client hereby acknowledges that PPS is NOT a debt collection agency. It is a software company contracted by Client to facilitate financial transactions entered into PPS software in conjunction with other third-party financial vendors. PPS credit card software and services, although proprietary in nature, in no way guarantees credit card payments from accounts put into system. Validation of credit worthiness of patient(s) is the sole responsibility of the Client for payment plans.

Application fee to participate is \$299 per clinic and is non-refundable. A Monthly \$99 hosting fee per clinic will be charged on the first day of the month following the application of the Client. For Clients that choose to utilize in-house payment plans, there is an 8% transaction fee on collected payments only. The initial services term is 6 months and is thereafter month to month. A 30-day written notice is required by either party in order to terminate this Agreement. Without written notice this contract will continue uninterrupted and the stated fee will continue to be debited. Termination of Agreement with PPS does not terminate the Agreement with other third-party vendors. PPS will facilitate cancellation with those vendors upon request by Client.

Client understands Patient Payment Solutions software works in conjunction with other third-party vendors. When becoming a Client under Patient Payment Solutions, Client also becomes a Client under other third-party vendors. Those vendors may have certain contract requirements as well as PCI (payment card industry) and DSS (data security standards) compliance requirements. Client accepts full responsibility for adhering to and fulfilling those third-party vendor contract requirements.

Both parties agree any disputes shall be settled by way of binding arbitration in the state of Alaska and its jurisdiction according to the rules of the American Arbitration Association.